

# Data provider

## Part 1: Prepare and submit documents for data sharing

**Ethics**  
For all data collections shared under HBM4EU you have to demonstrate ethical compliance.  
*Fill in ethics template + provide copies of relevant ethics and data protection documents.*

**Metadata fiche**  
*Metadata of your data collection must be shared via IPCHEM to make your data collection findable.*

**Data Transfer Form**  
*In this form the data provider indicates the granularity of the data and conditions under which their data can be made accessible via IPCHEM.*

### Pseudonymised single measurement data

- Metadata
- Aggregated data
- Anonymised single measurement data

**!note:** these data are not subject to the GDPR

*You are now ready to prepare your data for transfer to IPCHEM*

*see PART 2: prepare your data for sharing*

**JRC data hosting agreement**  
*agreement between data controller - JRC (data processor) for hosting the data in HBM4EU repository*

*You are now ready to prepare your data for transfer to the HBM4EU repository \**

*!HBM4EU repository not ready to host pseudonymised single measurement data*

**Temporary solution:**

**Bilateral data exchange between data provider-data processor\***

**Data controller - data processor agreement**  
(guidance template agreement foreseen)  
*Bilateral agreement between data controller - data processor \*\* on exchange and use of the data*

*Data controller can now exchange the data directly with the data processor\*\**

*You are now ready to prepare your data for transfer*

*\*\*Data processor is the data user, who can process the data on behalf of the data controller.*

*\*HBM4EU repository is a secured and restricted part of IPCHEM*

